



## Cabin Volunteer Description of Duties

**Reports to:** Assistant Camp Director, Camp Directors

**Purpose of Role:** To assist the Cabin Leader in providing a safe and fun experience for Camp Mak-A-Dream participants where they feel part of a community, form friendships, gain resilience and learn to live with and beyond their (or their family member's) cancer diagnosis, while ensuring age-appropriate guidance, supervision and inclusivity.

### **All Volunteers Must...**

- Adhere to policies outlined in: Code of Conduct, Volunteer Contract, Community Agreement, Camp Manual, as well as any rules, regulations and policies outlined during their time at camp
- Actively participate in volunteer training.
- Participate in assigned responsibilities and duties with a positive and energetic attitude
- Fill out and turn in any and all pre camp paperwork 30 days before the camp session begins

### **Cabin Volunteer Responsibilities:**

- Supervise and support Camp Mak-A-Dream participants to foster a safe environment.
- Pay attention to the physical and emotional needs of campers. Maintain ongoing communication with the Camp Leadership and/or Cabin Leader and report any issues, medical or emotional, that may negatively impact the camper experience. These include behavioral struggles, homesickness, physical limitations, food allergies, medical issues, and medication schedules.
- Assist in caring for campers to ensure they are safe and help with any needed assistance including but not limited to: mealtime assistance, helping campers arrive on time to scheduled programming, encouraging and affirming campers, etc.
- Pay attention to campers' energy level, encourage hydration and the use of sunscreen as needed throughout the week; report any concerns to Cabin Leader and/or Medical Staff.
- Set a positive example for campers by enthusiastically embracing all activities and events as they occur. Encourage camper participation in activities.
- Assist in facilitating daily Cabin Chats and Fireside Chats under the guidance of the Cabin Leader and/or Lead Facilitator.
- Assist in daily cleaning of cabin bedrooms, common area and bathroom under the guidance of the Cabin Leader.
- Help in facilitating time off schedule by taking on additional campers and/or duties as needed under the guidance of the Cabin Leader.
- Perform duties assigned by Cabin Leader and/or Camp Leadership in facilitating various activities.

### **Requirements and Qualifications:**

- Previous experience working with children, teens, and young adults preferred
- Must be available to be at camp for the entirety of the camp session
- Must be able to navigate campus without assistance, lead and assist campers around campus, lift 40 pounds, work long hours
- Must have a current CPR certification

## A Typical Day at Camp

*(times and activities vary by session and age group)*

<b>8:00</b>	<b>Breakfast</b>
10:00	Activity and workshop rotations
<b>12:30</b>	<b>Lunch</b>
1:30	FOB ( <i>campers return to their cabins to rest</i> )
2:30	Activities, free time choices
5:00	Cabin Chat ( <i>campers discuss topics in their cabin group</i> )
<b>6:00</b>	<b>Dinner</b>
7:30	All Campus Evening Activity
Sometimes there will be an optional “Fireside Chat” for campers to discuss topics	
Optional late night activities (for teen and young adult sessions)	
Lights out times vary depending on camper ages	
12:00	Campus Closed (for all staff and volunteers)