



Waterfront Specialist Job Description

Reports to: Camp Directors

Job Purpose: The Waterfront Specialist participates as a member of the Program Team to provide a safe and fun experience for all Camp Mak-A-Dream participants, volunteers and staff. The Waterfront specialist serves as lead lifeguard at all waterfront activities, both on and off campus, develops and oversees water-related activities that adapt from week to week to ensure age appropriateness and inclusivity.

Waterfront Specialist Responsibilities:

- Clearly outline safety instructions and behavioral expectations during all water-related activities; ensure that safety instructions and behavioral expectations are followed by all participants (campers, volunteers and staff).
- Pay special attention to safety and risk management issues and bringing any issues or concerns to the immediate attention of the Camp Leadership and/or Facilities Director.
- Be present and serve as lead certified lifeguard at all waterfront activities (pool, fishing, off campus trips involving water activities).
- Maintain pool and fishing program areas, inventory and supplies, while working within a set budget; communicate supply needs to Camp Leadership and/or Facilities Director.
- Assist with testing of pool and hot tub as requested by Facilities Director and/or Camp Leadership and maintain cleanliness of both areas, bringing any concerns or questions immediately to the attention of the Facilities Director.
- Maintain adequate staff to camper ratio at pool and waterfront activities at all times, enlisting the assistance of secondary/back-up certified lifeguard as needed and limiting own personal activity during swim session and waterfront activities to a supervisory role.
- Develop waterfront activities that are safe and inclusive.

Program Team Responsibilities:

- Actively participate as a member of the Program Team in planning and leading all daily and evening activities.
- Arrive on time to daily morning meetings and actively participate in the discussion of issues and problem-solving strategies.
- Adhere to and enforce safety rules for all camp activities both on and off campus.
- Maintain adequate staff/camper ratio during all camp activities.
- Communicate with Camp Leadership regarding any risk management issues that arise during camp (medical, safety, facilities, psychosocial etc.) or any general issues, needs or concerns.
- Learn and assist in implementation of Camp emergency procedures.
- Lead and participate in all-campus and optional activities with the rest of Program Team (such as theme night, campfire, adventure course, campout, dances, games, butte hike, mini-golf, and zip line).
- Actively participate in volunteer training and/or camper rotations as needed.
- Serve as back up cabin staff as needed.
- Provide guidance and encouragement to all campers, volunteers, and staff to enhance a supportive environment.
- Actively participate in and reside on campus for all of staff training. Remain on campus on the last day of each session until all campers have departed and campus is clean and prepped for the next session, unless other arrangements have been approved by Camp Leadership.
- Live in the staff cabin and assist in keeping it neat and clean.
- Adhere to the seasonal contract and rules, regulations, and policies with a positive attitude.
- Perform other duties as necessary.

Requirements and Qualifications:

- Previous experience lifeguarding, planning water sports and certification preferred
- Must have a current lifeguard certification by May 30
- Previous experience working with children, teens, and young adults preferred
- Must be available to start May 30 and work through August 6
- Must be able to navigate campus without assistance, perform lifeguarding duties and rescues, lift 40 pounds, work long hours