



Art Specialist Job Description

Reports to: Camp Directors

Job Purpose: The Art Specialist participates as a member of the Program Team to provide a safe and fun experience for all Camp Mak-A-Dream participants, volunteers and staff. The Art Specialist plans and facilitates art programs that adapt from week to week to ensure age appropriateness and inclusivity.

Art Specialist Responsibilities:

- Coordinate all art barn projects, including guest artist projects and weekly art show.
- Supervise and incorporate staff and volunteers during art barn activities, including delegation of duties.
- Develop and facilitate age-appropriate art activities that are safe, inclusive, and fit within the camp session.
- Maintain art barn inventory and supplies within set budget, paying special attention to safety and risk management issues, bringing any issues or concerns to the immediate attention of Camp Leadership.
- Facilitate an art show of works created by participants each week for display at banquet dinner.

Program Team Responsibilities:

- Actively participate as a member of the Program Team in leading all daily and evening activities.
- Arrive on time to daily morning meetings and actively participate in the discussion of issues and problem-solving strategies.
- Adhere to and enforce safety rules for all camp activities both on and off campus.
- Maintain adequate staff/camper ratio during all camp activities.
- Communicate with Camp Leadership regarding any risk management issues that arise during camp (medical, safety, facilities, psychosocial etc.) or any general issues, needs or concerns.
- Learn and assist in implementation of Camp emergency procedures.
- Lead and participate in all-campus and optional activities with the rest of Program Team (such as theme night, campfire, adventure course, campout, off-campus trips, talent show, dances, games, butte hike).
- Actively participate in volunteer training and/or camper rotations as needed.
- Serve as back up cabin staff as needed.
- Provide guidance and encouragement to all campers, volunteers, and staff to enhance a supportive environment.
- Actively participate in and reside on campus for all of staff training. Remain on campus on the last day of each session until all campers have departed and campus is clean and prepped for the next session, unless other arrangements have been approved by Camp Leadership.
- Live in the staff cabin and assist in keeping it neat and clean.
- Adhere to the seasonal contract and rules, regulations, and policies with a positive attitude.
- Perform other duties as necessary.

Requirements and Qualifications:

- Previous experience planning and leading art programs preferred
- Previous experience working with children, teens, and young adults preferred
- Must be available to start May 30 and work through August 6

- Must be able to navigate campus without assistance, lead and assist campers around campus, lift 40 pounds, work long hours