



## Congrats! You are confirmed to attend Virtual Camp!

Greetings! We look forward to seeing everyone at the upcoming virtual camp program. Our primary goal in offering virtual camp is to provide opportunities for campers to connect, have fun and experience some of the best parts of Camp Mak-A-Dream from home. We want to do our part to keep the community engaged and feel it is important for all of us to have something to look forward to as we continue to navigate through these uncertain times. Our plan is to offer several interactive activity options to campers each day of virtual camp. We will also share links to resources for optional activities for campers, families and/or friends to do on their own schedule. We don't want to bog campers down with tons of screen time; we do want to make sure that campers have both the opportunity to connect with each other and the flexibility to balance Camp activities with activities close to home. We know that it won't be the same but we hope to give you a little piece of Camp to help sustain you until we can all meet again in person!

There is a lot of information included in this packet, which we hope will answer most of your questions. Please read it all carefully and contact Jen ([jen@campdream.org](mailto:jen@campdream.org)) if you require further information or have any questions.



### Information to Help Prepare You for Your Virtual Experience

#### Warm Fuzzy Messages

One of our favorite camp traditions is warm fuzzies! A warm fuzzy is a note from one camper to another to show encouragement, support or gratitude. If you would like to provide a warm fuzzy (a favorite photo, poem, quote) that will go to the entire group, email your message to Jen ([jen@campdream.org](mailto:jen@campdream.org)) by the end of the **last day of camp** and the messages will be sent to your fellow campers after camp ends. Please clearly indicate in your email that this is your warm fuzzy and whether or not you want your name to be included. This is a fun and optional activity at Camp. It is up to you whether you participate and to what level. Please be mindful that Camp is a diverse community. We ask that you do not send materials with any specific political or religious affiliation.

#### Talent and Art Show:

The Talent Show and Art Show are two more great Camp traditions... at Virtual Camp they will be combined into one fun Talent and Art show!! The Virtual Talent and Art Show will be a pre-recorded video played the last night of Camp. All submissions must be sent in advance to Jen (see directions below). Campers are permitted to provide one art submission and one talent video submission.

#### Art (Photo) submissions:

- Each camper is allowed one art project photo submission. Please do not send multiple photos, pick your favorite!
- Your art project can be something you completed at home or during a Camp art session.
- Or you can submit a photo of yourself working on the project.

## Talent (Video) submissions:

- Each camper is limited to one talent show submission.
- Acts can include singing, dancing, jokes, reading of poems, skits or your other hidden talents. Talents must be appropriate for all ages.
- If you are singing a song with music playing, be sure that we can hear you over the music (unless your talent is lip syncing and to highlight your dance moves!)
- Your act can include other members of your family, but you should be the main performer.
- Your talent act must be less than 2 minutes in length. Videos must be submission ready. Longer submissions may not be included.
- Check your video to ensure you can be clearly seen and heard in your video prior to sending it.
  - TIP: If you are using a phone or tablet, be sure the device is recording **horizontally**
  - TIP: The back-facing (non-selfie side) camera tends to be a better quality on most devices, so please use this side if at all possible.
  - TIP: When possible, use a tripod or prop your recording device on something rather than hand-holding it.
- Your video must be received by the end of the day on **TUESDAY** of your virtual camp to be included in the final show. Because of the size of your video file, please submit them via Drop Box. There is a link in the body of the email portion of the confirmation packet. You should be prompted to enter your name and email address when submitting to Drop Box (if you are submitting this on the behalf of your camper, please use the registered camper's name for "name").

## **Virtual Camp Participation**

You will need reliable broadband wired or wireless internet access (3G or 4G/LTE) and a device capable of being online, i.e. computer, laptop, tablet, smart phone. Your device needs to have speakers, a microphone and a webcam – these items can be built-in or external. We will be using various online platforms, including but not limited to Zoom, YouTube and email. These platforms are free to use as a participant. Visit <https://support.zoom.us/hc/en-us/categories/200101697> for more details about supported devices and operating systems.

Trained staff will host and supervise all online sessions using Camp's professional account. You may see some familiar faces from years past! All participating staff will undergo a criminal background check. A "waiting room" will be enabled on the scheduled sessions, and only confirmed participants will be granted access. We ask that you use the name you have registered as and have your video on when joining sessions to help ensure security and allow us to clearly identify you.

Only those campers who have been confirmed to participate in the virtual camp and have completed their online health profile (the application) to 100% will receive a schedule of the activities happening during Virtual Camp. We ask that you not forward the schedule to unregistered participants or friends- they must contact Camp Mak-A-Dream to ensure they are registered and then we will send the schedule to them. The schedule will be sent one week prior to the start of your session. It will be important to pay attention to the start times listed based on your time zone.

## **Virtual Camp Security and Etiquette Guidelines**

Camper safety is one of our top priorities. Remember, campers are in public the moment they log on to the internet. Camp will take reasonable measures to promote camper safety online, but we need your help with this.

- We will have 3-6 hours of live and interactive programming available throughout each day; there will also be prerecorded options for campers and families/friends to do on their own. Campers are encouraged, but not required, to participate in all activities.
- The schedule needs to be available on the device that will be used during the virtual sessions (ex. downloaded to the device, email access or internet access to the "Secret" website page). Click on the link directly from the schedule to launch Zoom and join the session's waiting room.
  - Some campers may need assistance to help them log on and help them participate in some activities.
- Close all other apps/programs to avoid any potential embarrassing unintentional sharing and to help increase your bandwidth allowance for Zoom.

- Log in 5-10 minutes before the start of the activity to ensure that we can admit everyone from the waiting room and the activity can begin on time.
- Only confirmed campers will be admitted from the waiting room. Please set your profile name to match your/your camper's name so that we can easily identify everyone in the waiting room.
- Join with video whenever possible. Campers should try to be in a well-lit, quiet area. Be thoughtful about what may show up within the video screen within the background and remove anything inappropriate or re-locate to a more neutral spot.
- Dress modestly and appropriately. Please ensure that all undergarments are covered, and that clothing does not contain offensive or inappropriate language, logos or images.
- There will be staff supervision in all sessions, including while in break-out rooms.
- We will practice the "Rule of Three." There will be no one-on-one interaction between minor campers and staff.
- Staff members will include "Staff" within their name to help you identify us on the Zoom screen.
- Everyone will have an opportunity to share, so please do not interrupt others when it is their turn. Be respectful of others and their opinions, keeping in mind Camp's Community Agreement below.
- Private chat messaging will be turned off between campers. If you are using the chat box, please be considerate and mindful that the entire group will see your message. Private messages and questions can be sent to the hosts.
- Campers should immediately report any inappropriate chat messages or emails to Camp staff.
- Please ensure that all personal information and emergency contact information is up to date in CampDoc. Your health profile will lock one week before Camp starts.

### **Internet Use After Camp**

Social networking is a great way for campers to communicate with one another once Camp is over. Camp Mak-A-Dream asks seasonal and volunteer staff not to initiate contact with minor campers and is not responsible for staff's off-season or out-of-camp behavior.

### **Community Agreement**

Camp Mak-A-Dream is a close-knit community and in order to ensure the safety and comfort of all of our participants and staff we ask that everyone agrees to the following policies while attending Camp. These policies are still in place while attending Virtual Camp.

~I will take into consideration the rights and feelings of others and respond to them in an open and caring manner.

~I will not lie, cheat or steal, or tolerate such behavior from others.

~I will not take unnecessary risks or encourage others to do so.

~I will respect the Camp Mak-A-Dream participants, staff, rules and facility.

~I will use the following guidelines with regard to Camp when using email and social networking sites:

1. Keep what is said positive and respectful.
2. Do not use obscenities or vulgar language.
3. Do not say mean, false or threatening things to or about campers and/or staff.
4. Camp discourages staff and participants from posting pictures of campers and staff online in order to respect the privacy of others.
5. Do not use Camp Mak-A-Dream's name in order to promote commercial products or services.

~I will only engage in Camp activities I consider will not put my physical or emotional health at risk and I understand that personal responsibility is key to safety. I hereby hold harmless and release Camp Mak-A-Dream, its employees and its contractors from any and all liability with relationship to my participation in the program.

Consequences for a broken contract will be determined by the Camp Management Team and may result in the participant being removed from a meeting and/or not being allowed to return to Camp, although incidents rarely occur. You will be held responsible for any damages incurred.

**Note:** Professionals providing psychosocial support are available and/or on call for camp facilitated programs. They are consulted for assessment and provide recommendations for all incidents relating to suicidal ideation and/or reports of abuse involving minors and other specific groups. Appropriate parties will be notified in accordance with professional recommendations, Camp Mak-A-Dream policy and state/federal law.

### **Tobacco/Alcohol/Marijuana Policy**

We expect campers and staff to abide by all camp policies during virtual sessions as though they are on campus. Smoking is not allowed in any virtual camp meetings. This includes all tobacco products, plus electronic cigarettes and vaping devices. Alcoholic beverages should not be brought into sessions and the use of marijuana products, including those medically prescribed, is not permitted during camp activities.

**Thank you for helping us to prepare for your virtual camp. We look forward to “seeing” you soon!**

*If your plans change and you are unable to attend virtual camp, please let us know as soon as possible, so that we can cancel your registration.*



If you haven't done it already, please 'Like' the Camp Mak-A-Dream page on Facebook, Twitter, Instagram and Pinterest so you can follow Camp throughout the year, including information on events, volunteer opportunities and more. Help us spread the word about Camp by inviting friends and family to become fans as well!

**Children's Oncology Camp Foundation / Camp Mak-A-Dream**  
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